



### **Acceptable Use Policy**

This page contains the Acceptable Use Policy ("AUP") under which you ("User") use Email Services. User acknowledges and agrees to be bound by all the terms, conditions, and policies of the AUP, as set forth herein, including any future amendments.

### **Sending Spam**

User may not send, or attempt to send, unsolicited email messages ("Spam"). Spam is not only annoying to Internet users; it violates many federal and state laws and seriously affects the efficiency and cost-effectiveness of the Email Services. Sending Spam can lead to industry blacklisting of mail servers, resulting in interruption and/or termination of User's Email Services.

Specifically, User agrees not to:

Send, or attempt to send, Spam of any kind from the Service Provider Network

Send, or attempt to send, Spam of any kind from third-party networks using a return email address that is hosted on the Service Provider Network, or referencing an email address hosted on the Service Provider Network

Send email messages which result in complaints from the recipient or from the recipient's email provider, or which result in blacklisting of the sender's email address or mail server

Send email messages which are excessive and/or intended to harass or annoy others

Continue to send email to a recipient that has indicated that he/she does not wish to receive it

Take any actions intended to cloak the User's identity or contact information, including but not limited to intentionally omitting, deleting, forging or misrepresenting message headers or return addresses

Take any other action that results in blacklisting of the sender's email address or mail server, or negatively impacts other customers who use the Email Services

In the absence of positive, verifiable proof to the contrary, Service Provider considers complaints by recipients of emails to be de-facto proof that the recipient did not subscribe or otherwise request the email(s) about which a complaint was generated. Past or present violations of this policy by User at other email providers will be considered a violation of this policy and will be grounds for Service Provider to suspend or terminate User's access to the Email Services.

### **Sending "Opt-in" Bulk Email**

User may not use the Email Services to send "Opt-in" Bulk Email to third parties. Service Provider defines "Opt-in" Bulk Email ("Bulk Email") as email messages of similar content that are sent to more than 250 recipients within a relatively short period of time. The term "Opt-in" means that the recipients have signed up to receive the emails voluntarily, and implies that the Bulk Email is not Spam. This restriction does not apply when sending mail to User's mailboxes hosted on the Service Provider Network. Service Provider has measures in place to prevent Bulk Email from being sent out from its servers, and any attempt to send such Bulk Email will be prevented and may result in interruption and/or termination of User's Email Services. Attempts to circumvent this Bulk Email restriction by breaking up bulk mailings over a period of time or by sending from multiple email accounts will itself be considered a violation of this policy.

Additionally, the Service Provider Network is not set up to process bounce messages for Bulk Email.

Therefore, User may not send Bulk Email from third-party networks using a return address that is hosted on the Service Provider Network, unless User takes extreme care to prevent more than 100 bounce emails from arriving to the Service Provider Network as the result of sending Bulk Email from a third-party network.

### **Shared Mailboxes and Automated Use**

Mailboxes are intended for single-user use, by a real person. Attempting to log into a single mailbox simultaneously from more than one computer, or using automated tools such as Fetchmail or MS Exchange Connector to virtualize one mailbox into multiple mailboxes is expressly prohibited.

Additionally, mailboxes are not intended for automated use such as sending emails from web servers, or receiving emails by automated programs. Such use is permitted provided User does not violate any conditions of this AUP, however limited support will be provided.

### **Receiving Bulk Email**

User may not use the Email Services for the purpose of receiving Bulk Email. Submitting any email address that is hosted on the Service Provider Network to Bulk Mail organizations such as Safelists, FFAs and spam databases is expressly prohibited. User agrees to grant Service Provider the right to block Bulk Mail from such organizations.

**Security**

User is prohibited from violating, or attempting to violate, the security of the Service Provider Network. Any violations may result in criminal and civil liabilities to the User. Service Provider will investigate any alleged violations and will cooperate with law enforcement agencies if a criminal violation is suspected. Examples of violations of the security of the Service Provider Network include, but are not limited to: (i) accessing data not intended for User, (ii) logging into a server or account which the User is not authorized to access, (iii) attempting to probe, scan or test the vulnerability of a system, (iv) breach of security or authentication measures, (v) attempting to interfere with service to any User, host or network, or (vi) taking any action in order to obtain services to which the User is not entitled.

**Illegal Use**

The Email Services may only be used for lawful purposes. For example, User may not use the Service Provider Network to create, transmit, distribute, or store content that: (i) violates a trademark, copyright, trade secret or other intellectual property rights of others, (ii) violates export control laws or regulations, (iii) violates the privacy, publicity or other personal rights of others, (iv) impairs the privacy of communications, (v) contains obscene, offensive, unlawful, defamatory, harassing, abusive, fraudulent, or otherwise objectionable content as reasonably determined by Service Provider, (vi) encourages conduct that would constitute a criminal offense or give rise to civil liability, (vii) constitutes deceptive on-line marketing, (viii) violates reasonable regulations of Service Provider or other service providers, (ix) causes technical disturbances to the Service Provider Network, its partner networks or the network used by User to access the Email Services, or violate the policies of such networks, including, but not limited to, intentional introduction of any viruses, Trojan horses, worms, time bombs, cancel bots or other computer programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any system or data, or (x) assists, encourages or permits any persons in engaging in any of the activities described in this section. If User becomes aware of any such activities, User is obligated to immediately notify Service Provider and take all other appropriate actions to cause such activities to cease.

**Content**

User is responsible for all content that is transmitted, received and stored by Service Provider through User's use of the Email Services. Service Provider takes no responsibility for content passing through or stored on the Service Provider Network, including but not limited to, viruses, mail floods or other disabling features, or content provided on third party websites that are linked to by content passing through or stored on the Service Provider Network. Service Provider does not adopt, nor warrant the accuracy of, the content of any linked Web site and undertakes no responsibility to update the content. Use of any information obtained via the Service Provider Network is at User's own risk.

**Consequences of Unacceptable Use**

Service Provider reserves the right to suspend or terminate User's access to the Email Services upon notice of a violation of this policy. Indirect or attempted violations of this policy, and actual or attempted violations by a third party on behalf of User, shall be considered violations of this policy by User.